

Information Kit

Please keep this guide for future reference.



“En français à Québec 2018”

French Summer Program

Arrival: Sunday, July 1st 2018

Departure: Friday, August 3rd 2018



COLLÈGE
SAINT-CHARLES-GARNIER
INTERNATIONAL

international@collegegarnier.qc.ca
www.garnier-international.com
www.facebook.com/GarnierInternational/

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WELCOME!

As proud French speakers in the oldest French city in North America, we will be supplementing an organized academic program with a variety of social, cultural and sports activities. This document will help our students join and understand the French community of which they will be part next summer.

Quebec City is known for its hospitality, its rich history and its authentic French Canadian atmosphere. The city is very alive during the summer and it is very safe. It's the perfect place to come and enjoy a unique experience with a professional team that has been dedicating itself for over 40 years to teenagers wanting to learn French!

1 ACCOMMODATION

For our program, we rent the facilities and services of the University Laval campus. It is an exceptional site, located a few minutes from downtown Quebec City.

1.1 LODGING

All students will live in a residence and will have their own private room with a window and a sink. Rooms are not air-conditioned. Bathrooms are shared. All rooms are "single rooms" and it is not possible to add an extra bed. The rooms don't have a refrigerator unless it is needed for medical reasons (e.g. diabetes). This request must be done upon registration in the medical section of the form (. Rooms are assigned randomly by a computer system.

Boys and girls occupy separate sections. Monitors will be living with the participants for the entire program on each floor of the residence.

Any damage caused to the room or equipment will be at the student's expense. A payment of \$ 60.00 CAD has to be made on the arrival day as deposit for the room key. Upon departure, the total amount will be refunded if the following conditions have been met:

1. room key has been returned;
2. student has no outstanding debts with the Collège and its subcontractors;
3. no damage has been done to the property or goods of the Collège and its subcontractors.

Bedding is provided and washed each week. **However, students must bring their own towels.**

Washers, dryers and ironing facilities are located in the building. It costs \$ 1.75 CAD* for each machine. The participants are responsible for washing their clothes. The detergent is not provided. *Please note that this price may vary.

An area for watching television and a recreational room with a ping pong table, a pool table and board games are also available. Classes, sociocultural and sports activities will be held in different buildings on the campus.

Once a week, all students will have to clean their room and the monitors will inspect it. Cleaning supplies will not be provided by the Collège or the University.

1.2 CAFETERIA

We use the food services of the University Laval's cafeteria *Saveur Campus* (CADEUL). Students will be able to consult the daily menu, the ingredients and the nutritional value online: <http://cadeul.com/saveurscampus/>

Full meals will be served in the cafeteria 3 times per day. The first meal included is dinner on July 1st and the last one is breakfast on August 3rd. Please note that a typical day will start before 8:30 am and it might finish around 9:30 pm so you might feel like having some snacks. The campus has many food services nearby including a cafeteria, a convenience store and a supermarket.

Vegetarian meals will be available for those who registered as such. It is important to specify it upon registration as well as any other special diet (allergies, etc.).

Please note that we cannot accommodate any personal or religious choices such as vegan, halal or kosher food.

The cafeteria schedule is:

- Breakfast (7:00 AM to 8:30AM – weekend: 7:00AM to 9:30AM)
- Lunch (12:00 to 1:45PM)
- Dinner (4:30PM to 6:30PM – weekend: 4:30PM – 7:00PM)

The cafeteria is open to the public from 7:00AM to 7:00PM.

1.3 TELEPHONE AND INTERNET

Telephone

The students will have a phone in their room with voice mail that they can use with a calling card for long distance calls. The calling card can be bought at the convenience store on campus.

Internet

Wi-Fi is accessible for free on the campus. **Please note that laptops are allowed in rooms only.** Neither the Collège nor the University are responsible for any damages or theft. Laptops and cell phones are not necessary for the French courses and not allowed in mandatory activities neither.

1.4 CITY TRANSPORTATION

Transportation within the city is not included. It costs about \$ 3.50 CAD per ticket or ± \$ 65 CAD for a monthly bus pass (reduced student fare). To receive the reduced fare, students must purchase the "OPUS" card which costs ± \$ 15. If not, the regular fare (± \$ 90 CAD) is applicable. Bus drivers do not accept any other student cards.

We strongly recommend buying the monthly bus pass (July 1st to July 31st). Some optional activities don't include transportation. You can buy it directly at the convenience store on campus. [For more information about the fares and bus services.](#)

1.5 GYM

For security reasons, access to the physical fitness room is reserved for students aged 16 and over. Students under 16 years of age need the written authorization from their parents, which is available upon online registration. The cost is approximately \$ 65 CAD, payable at the PEPS (Physical Education building) upon

arrival.

2 ACADEMIC PROGRAM

The academic program consists of formal and informal language instruction. Speaking, listening, grammar, current idioms and other skills are learned through the communicative approach in Quebec's rich cultural context. There is an average of 20 students per class. There are 7 levels, from total beginners to very advanced.

Students must bring their school supplies: paper, notebooks, pencils, pens and a **DICTIONARY (no phone or laptops allowed)**

2.1 FRENCH POLICY

Each student is responsible for reaching individual learning objectives. However, each student also has a group responsibility. **Speaking in any other language than French during the stay could hinder other students from getting the most out of their immersion.** Therefore, for everyone's benefit, students will always have to express themselves in French. All the staff of Collège Saint-Charles-Garnier shall adapt to the student's level when addressing him/her.

Prizes will be handed out on a weekly basis to the students who have shown a constant effort in French, a positive attitude and a proactive participation both in class and during the extracurricular activities. Each teacher will hand out a prize to one of their students, whereas the team of monitors will present two prizes in the extracurricular category.

However, a student who willingly disrupts the other students and makes no effort to speak French, will have to meet with the head of campus and risks a disciplinary action suited to the fault, ranging from losing outing privileges to being dismissed from the program.

2.2 PLACEMENT TEST

Upon confirmation of registration, the students will receive the procedure for an online placement test. This will help us forming groups for the oral evaluation that will be conducted on the afternoon of July 2nd. The group of the students will be modified according to the speaking level.

If a student considers that after the oral evaluation he/she has not been placed in the right level or group according to his/her knowledge of French, he/her will have to request a change of group to the teacher. The teacher, in collaboration with the pedagogical director, will take the final decision to the student's request.

Please note that changes of French group/level are only made once and are definitive.

No changes of level or group will be made after the beginning of the second week of the program.

2.3 ACADEMIC SCHEDULE

There are two schedules for the French morning courses. Students will be divided into two groups upon arrival: the "feuille d'érable" group and the "fleur de lys" group. According to the group assigned students will have the following schedules:

Week	Monday All students	Tuesday to Friday Fleur de lys	Tuesday to Friday Feuille d'érable
1	1:30 PM -5 PM	9 AM – 12:30 PM	8:30 AM – 12 PM
2	9 AM – 12:30 PM		
3	9 AM – 12:30 PM		
4	8:30 AM – 12 PM		
5	8:30 AM – 12 PM	8:30 AM – 12 PM	

Classes will begin on Monday July 2nd and will end with the **final exam on August 2nd**. A mid-term exam will be held during the third week of the program.

In order to obtain the final diploma, students will have to attend classes and pass the final exam. Please note that absences are not tolerated. Too many absences could result in a disciplinary action ranging from being banned from outings to dismissal from the program.

2.4 ATTENDANCE

Attendance will be taken at the beginning of each class and after the break. One point will be taken off the final grade for each absence. After two unjustified absences students will meet with the coordinator and a disciplinary action will be taken (from homework to grounding or even to **expulsion if the problem persists**).

2.5 CERTIFICATE

The final grade displayed in the certificate will be calculated as it follows:

- 75% French courses grades (quiz, participation, mid-term and final exam)
- 25 % participation in the workshops. The student's implication and attitude will be considered.

The official transcript will have the total amount of hours took in French immersion. The official transcript will be sent in September 2018.

Students getting implicated and participating actively in volunteering and free optional activities will get a "mention of excellence" in their certificate. More details will be sent in June in the final information document.

2.6 CREDITS AND TAX RECEIPTS

Our program is not credited. It is the students' responsibility to verify with their home institution if they can validate and give credits for their participation. We suggest that you bring them your official certificate, sent by Collège Saint-Charles-Garnier in September and the lesson plan submitted by your teacher during the program.

We are a high school institution and not a postsecondary institution. For this reason, school fees receipts are not issued at the end of the year for financial purposes.

The law also states that, at the end of the financial year, students who have reached 16 years of age, can insist upon their financial rights (towards postsecondary school) if the purpose of registration was to obtain a level of competency necessary to improve professional skills.

3 ACTIVITIES, WORKSHOPS AND EXCURSIONS

3.1 WORKSHOPS

The students will participate in three workshops in French every week, in the afternoon. The workshops give them the opportunity to practice French in a different context and to develop new skills. There are three types of workshops. Students must make their choice for the workshop A and B upon registration.

They will have to read the [workshop description \(read it here\)](#) and make five choices for each workshop A and B. We will assign one option between the 5 given by the student. The workshop C is the same for all the students.

Workshop A Twice a week 1 option between the following:	Workshop B Once a week 1 option between the following:
Cinema	Arts
Cooking	Dance
Discussion and debate*	Music
Entrepreneurship	Photography
Environment and sustainable development	Sport and training
Journalism and album	Theater
Literature and languages*	Yoga and well-being
Quebec civilization	

*Recommended for intermediate or advanced level students

Workshop C : Explore Québec (once a week)

The third type of workshop is mandatory for all students. The **Explore** workshop will allow the students to go out of the campus and discover the city from the point of view of a Quebecer. Please note that a bus pass/tickets are necessary for the participation to this workshop.

Please note that the workshops and scheduled activities are mandatory. Absences will not be tolerated. The list of the assigned workshops will only be published on Monday, July 2nd. No changes of workshop will be possible.

3.2 ACTIVITIES

Throughout the program, students enjoy a wide variety of activities in French: games, dances, outings in the surroundings of Quebec City, talent shows, movies and much more! Over 25 monitors lead these activities with energy and concern for the students.

3.3 OPTIONAL ACTIVITIES AND EXCURSIONS

3.3.1 Excursions on weekends

All our excursions are located around a 3 hour-drive from Quebec City. The transportation, the supervision and the entrance fee are all included. Some meals are not included. Students must select the excursions during the online registration. It will not be possible to register upon arrival. Excursions are not refundable nor exchangeable. The activities held outdoors will take place despite the weather, unless extreme weather conditions prohibit it.

Here is the 2018 excursions list:

Water Park - Village Vacances Valcartier (VWV)

\$80 - July 7th

Enjoy a summer day in this outdoor water park: more than 35 heated waterslides, 2 theme rivers, 100 water games, wave pool and more.

Transportation, snacks and tickets included. This activity will take place despite the weather, unless extreme weather conditions prohibit it.

Île d'Orleans (Orleans Island) (NEW)

\$65 - July 8th

A trip to the heart of the French culture in an ancestral island located in the middle of the St-Laurence River. Do the tour of the island: Visit to the Drouin's house, observation tower, meet the local people and stop by the chocolate shop of the island.

Transportation, snacks, tickets included.

Île-aux-Coudres (NEW)

\$105 - July 8th

Take a ferry to arrive to this island in the middle on the St. Lawrence River and experience the exceptional scenery of the Charlevoix region. Historical and agritourist sites are awaiting you: guided visit to the Mills of the island, stop at the Anse de la Roche Park and spend some time in a local Orchard. You will have the chance to taste some of the local products.

Transportation, ferry, tickets and snacks included. Diner not included. Limited spots.

Beach day

\$35 - July 14th

Enjoy a summer day in the long, clean and beach of the St-Joseph Lake. Possibility of renting kayaks, pedal boats, windsurf, canoe and more (\$).

Transportation, entrance and snacks included. This activity outdoors will take place despite the weather, unless extreme weather conditions prohibit it.

Montreal sports (NEW)

\$120 - July 14th

Experience the biggest sport city of the Québec province. Visit the Centre Bell stadium, home of the Montréal Canadiens Hockey team, go see a soccer match and take a hike in the heart of the city: the Mont-Royal hill.

Transportation, tickets and snacks included. Soccer match might change depending on the 2018 schedule. Diner not included.

Granby Zoo

\$105 - July 15th

On the Granby zoo trails, you'll see 1500 animals from nearly 225 exotic species and 90 marine species.

Transportation, entrance and snacks included. Diner not included.

Montreal museums and culture (NEW)

\$105 - July 21st

You will see Montreal from another point of view. Visit two of the most import museums of the region and learn about the particularities of the French-Canadian Culture: Museum of modern art and museum of sciences.

Transportation, entrances and lunch included. Diner not included

Old Montréal tour

\$105- July 21st

Get to explore the city with an itinerary that will get you to see the highlights of the old part of the city. Architecture, French Canadian modern life and history.

Transportation, entrance and snacks. Diner not included.

La Ronde – Six Flags

\$105 - July 22nd

Amusement park with ferry wheels, rollercoasters and many other exciting rides!

Transportation, tickets and snack included. Diner not included. This activity outdoors will take place despite the weather, unless extreme weather conditions prohibit it.

Camping

\$120 – July 27th to 28th

Sleep outside of the campus and get away from the daily grind. Experience the French immersion outdoors and enjoy the beauty of the Quebec's nature. There will be plenty of time for leisure and multiple outdoor activities.

Very limited spots. Transportation, shared (mixed) accommodation, meals and activities included. This activity outdoors will take place despite the weather, unless extreme weather conditions prohibit it.

Whale Watching

\$105 - July 28th

Go on board of a whale watching cruise on the Saint Lawrence River, departure from Sainte-Catherine Bay. You might have the possibility to encounter one of the most majestic creatures of the planet and to enjoy exceptional panoramic views. *Transportation, tickets and snacks included. Diner not included. Students must expect cold weather during this activity, warm clothes are strongly recommended. This activity outdoors will take place despite the weather, unless extreme weather conditions prohibit it.*

Montreal Shopping

\$80 - July 29th

Full day of shopping in the most popular district of Montreal. *Transportation included. Meals and snacks not included.*

Grosse-Île Island (NEW)

\$105 – July 29th

Guided visit in French to multiple places on the island where the transit of four million immigrants took place between 1832 and 1937. Visit the quarantine station, the ancestors' memorial, the cholera bay and embark on a cruise with Captain Lachance.

Transportation, cruise, tickets and snacks included.

3-excursions promotion: choose the following three excursions and receive a \$ 50 CAD discount.

- La Ronde \$105
- Granby Zoo \$105
- Water Park VVV \$80

Before promo \$ 290 >>> **Promotion total price \$ 240**

***On a first-come, first-served basis. Limited spots.**

3.3.2 Optional activities

All our optional activities take place during free time, are located in the area of Quebec City and are easily accessible. **Some require that the students have a public transit pass/ticket.** Monitors will be supervising the students during the activities. The spots are limited. A waiver is mandatory for some activities. If the minimum number of students is not reached for an activity, the College might cancel it and proceed to a refund. The activities held outdoors will take place despite the weather, unless extreme weather conditions prohibit it.

Ceramic painting

\$20 - July 4th

Participate in a ceramic painting workshop directly in the ceramic studio. Breakfast cup for painting and materials included.

Transportation by public transit. Students must have two bus pass/tickets.

Aquarium

\$25 - July 6th

Self-tour of the Aquarium. Meet the 10,000 marine animals that inhabit the Aquarium: fish, reptiles, amphibians, invertebrates and marine mammals.

Entrance and transportation included.

Hebertism

\$50 - July 6th

Treetop Adventure Park (3 paths). Come climb, crawl and test your balance on natural wood structures in the middle of the forest! This activity takes place several meters in the air (up to 10m) and it requires a good physical condition.

Transportation included. [Waiver needed \(download here\)](#).

Rafting

\$90- July 7th or July 15th

Navigate the Tewkesbury section (9.6 km of rapids) of the Jacques Cartier River aboard an inflatable raft.

Transportation and snacks included.

Bike ride

\$20- July 8th or July 31st

Two hours bike ride along the St-Lawrence River and Quebec's old port.

Transportation by public transit. Students must have a bus pass/ticket.

Museum of Fine-Arts

\$15 - July 11th

Guided visit of the exhibition and self-tour of the museum.

Exhibition: prisoners and guardians

Step into the shoes of a guardian or prisoner and discover the old Plains Prison! You will visit the remains of this prison facility in operation for more than a century. A commented path punctuated with fun activities.

Transportation by public transit. Students must have a bus pass/ticket.

Trampoline Park

\$40- July 11th

Enjoy 2 hours of jumping indoor trampoline park.

Transportation included. [Waiver needed \(Download here\)](#).

Tagball

\$40 - July 13th

Join a team and create a strategy to complete the mission. Play safer and cleaner than a regular paintball game in a 2 floor maze.

Transportation by public transit. Students must have a bus pass/ticket

Indoor rock climbing

\$36- July 18th

Indoor climbing. Whether you're beginner or advanced, come and try the tracks and blocks that the professional team of climbers have to offer.

Transportation and equipment included.

Museum of Fine-Arts

\$15 - July 18th

Guided visit of the exhibition and self-tour of the museum.

Exhibition: Treasure hunt - four figures of modern art

Go hunting for clues in each of the 4 rooms devoted to a figure of modern art in Quebec! A guide-facilitator will introduce you to the works of Jean Paul Lemieux, Alfred Pellon, Fernand Leduc and Jean-Paul Riopelle. *Transportation by public transit. Students must have a bus pass/ticket.*

Ghost Tour

\$25 - July 20th

Ghost walking tour of the old town at night. Through the dark side stories told by your ghostly host, discover more about the wretched crimes, arrests and executions that happened centuries ago.

This activity is recommended for students with a minimum intermediate level of French.

Transportation by public transit. Students must have a bus pass/ticket.

Escape game

\$35 - July 20th

Participate to one of the 4 missions offered. The goal of the game: succeed in escaping in less than an hour! Use your sense of observation and ingenuity to discover the codes and solve the puzzles that will help you find the ultimate key to escape from the room.

This activity is recommended for students with a minimum level of French. Transportation by public transit. Students must have a bus pass/ticket. Limited spots.

Hebertism

\$50 - July 21st

Treetop Adventure Park (4 paths). Come climb, crawl and test your balance on natural wood structures in the middle of the forest! This activity takes place several meters in the air (up to 10m) and it requires a good physical condition.

Transportation included. [Waiver needed \(download here\)](#).

Sainte-Anne Canyon (zipline and visit)

\$75- July 28th

The Canyon Sainte-Anne zipline offers a unique experience at the meeting of the St. Lawrence Lowlands and the Canadian Shield. In addition to breathtaking views, you will experience extreme sensations while suspended 60 metres above the ground. *Transportation, entrance to the park and lunch included. [Waiver needed \(download here\)](#).*

River Tubing

\$45- July 29th

Trip down slowly the Jacques Cartier River located in a National Park. Enjoy a relaxed nature experience and splendid landscapes. *Transportation and snack included.*

3.4 MONITORS

A team of experienced and dynamic monitors will see to our students' well-being and integration into the program. There will always be a monitor on duty 24/7 for anything that the students might need. There is a ratio of 1 monitor per 15 students.

3.5 ATTENDANCE

Attendance will be taken at the beginning of each mandatory activity. One point will be taken off the final grade for each absence. After two unjustified absences students will meet with the coordinator and a sanction will apply (from homework to grounding or even to dismissal from the program if the problem persists). **Parents are not authorized to exempt their child from the classes, the activities nor the curfew. Please note that we cannot authorize overnight trips even if they are with friends or family members.**

3.6 FREE TIME

Students will have some free time and will be responsible for their own safety during that time. They can stay on campus or go out by themselves, but they must respect the curfew.

For security reasons, all the students leaving campus must sign out and they have to sign in before curfew. To ensure security, all the students leaving campus are required to be in a group of at least 4 people.

If a student doesn't have their parents' permission to go out without supervision, they will have to go to the monitors' office to sign in every hour (starting from 1pm until 10pm on weekdays and from 10 am to 11 pm on weekends). This procedure has to be done on every free time period because we must be sure that the student is on campus.

Please note that students cannot leave Quebec City at any time and for any reason.

4 CURFEW

The curfew must be respected at all times. The disrespect of this rule could lead to expulsion.

	From Sunday to Thursday	Friday and Saturday
In the residence	11:00 pm	12:00 am
In the room	11:15 pm	12:15 am

Exemptions

Parents are not authorized to exempt their child from the classes, the activities nor the curfew. Please note that we cannot authorize overnight trips even if they are with friends or family members.

5 CIGARETTES, ALCOHOL, DRUGS AND SHOPLIFTING

Cigarettes: Tobacco, cigarette and electronic cigarettes consumption is forbidden in the residence. A provincial law forbids the sale of tobacco to anyone under the age of 18.

Alcohol: Alcohol **possession** and/or **consumption** is strictly forbidden under penalty of **expulsion**. A provincial law forbids the sale of alcohol to anyone under the age of 18. It also forbids anyone under the age of 18 from going to a bar. The police can send a minor to jail if they are found in a bar.

Drugs: Drug **possession, consumption** and **resale** are illegal by not only a provincial law but also a federal law. Students breaking the law will be **expelled**.

Shoplifting: Shoplifting is against the law. Police will take the situation in charge and the College cannot interfere with their decision. Students committing shoplifting will be dismissed from the program.

Anyone caught disobeying these laws (alcohol, drugs and shoplifting), could end up in jail. Furthermore, going against any of these rules will automatically lead to expulsion from the program.

At any time and for any reason, in case of expulsion of the program, the policy of no refund will apply and the student will not receive a certificate of participation. The director's decision is final. The participant must leave the campus in the next 48 hours after the final decision.

6 PERSONAL ARTICLES TO BE BROUGHT FROM HOME

We are expecting the students to dress decently: no "belly shirts", no shorts, skirts and dresses shorter than the middle finger's tip when arms straight, low-cut shirts nor any violent or disrespectful messages or images will be tolerated and will be punished with behavioral red tickets that could lead to expulsion if too many. Other consequences will be considered before expulsion and depending on the gravity of the student's fault.

Summer temperature in Quebec is normally 25° C (80° F) during the day and normally about 18° C (66° F) during the night.

The following is a list of clothing and articles we suggest:

- Long pants, jeans, shorts, sport shirts, socks, pyjamas, swimming suit and beach towel
- Underwear, raincoat, night gown, dresses or skirts
- Comfortable sweaters for evening activities
- Dress shoes, comfortable walking shoes, running shoes without black soles and slippers
- Toiletries (shampoo, soap, etc.) and shower towel
- Bilingual dictionary and school supplies (cellphone and laptops are not allowed in class)
- Alarm clock, coat hangers, small fan
- Musical instrument, camera, small backpack, suntan lotion
- Water bottle, a hat or a cap
- Acetaminophen or Ibuprofen
- An extra pillow needed (one is provided)
- Smile, sense of humor and energy! ☺

For some mandatory activities we will invite the students to dress with a special kind of clothes.

- ✓ Gala: formal clothing
- ✓ Disco Halloween: students can bring or elaborate their own Halloween costume. Face cannot be covered. Your costume must be adequate to be used in a school's party.

- ✓ Disco “bal masqué” (students wear white clothes and a mask)
- ✓ Québec and International disco (students wear clothes in reference with their country/ community of origin). We invite you to wear the colors of Quebec flag: white and blue.

Note: Wearing this kind of clothing is not mandatory to participate in the activities. There is a place near the University where students could find some clothes at a low price. A cinema activity will be offered parallel to the disco activity. [The dress code \(read it here\)](#) should always be respected.

7 HOSPITAL AND MEDICAL INSURANCE

Collège Saint-Charles-Garnier will not be liable for fees caused by sickness or accident. Students must have the amount necessary to pay for medical fees on the spot. The Collège will not cover, nor lend money, at any time.

NOTE: Students with chronic illnesses and severe allergies must provide a medical record. The Collège reserves the right to refuse an application or dismiss a student who has provided incorrect information.

7.1 MEDICINE

All prescription drugs are the student’s responsibility. The Collège does not take any responsibility for the purchase and/or the administration of such medicine as well as non-prescription drugs. For those who need a fridge to keep a medicine, it is important to inform the College upon registration and to send a medical record.

If the student wish to consult a doctor, a member of the team will take you to the Quebec University Hospital Centre by taxi. Please note that you will have to pay for the ride. Once registered in the hospital or clinic, you will have to wait alone to see the doctor. You will have to return to the campus on your own (a fifteen-minute walk, a five-minute bus ride or, by taxi). Upon arrival on campus, you must present your medical slip to the social worker. In case of emergency, the monitor-on-call or the Program Coordinator will accompany the student and conduct the follow-ups with the health professionals and parents or guardians. You will be solely responsible for purchasing your own medication. A pharmacy is located at the Shopping Centre opposite to the hospital.

Please note that a free nursery service will be available from Monday to Friday, from Tuesday, July 3rd to Thursday August 2nd inclusively. The schedule of the service will be published upon arrival.

7.2 MEDICAL INSURANCE AND HOSPITALIZATION

Canadian students:

You must always carry with you your provincial medical card. We recommend that you contact your Provincial Health Insurance so that you are aware of your coverage. If your insurance is not sufficient, make sure that you can cover any remaining cost.

International students:

The medical insurance is mandatory for international students. The insurance policy number must be provided upon registration. Please note that in the province of Quebec, you will have to pay to go to a medical clinic or to a hospital (admission, consultation, blood tests, medicines, etc.) and then get refunded by your insurance company. No payment done directly by the insurance company will be accepted at any hospital or clinic. The fee at a clinic is around \$ 90 and the admission fee at a hospital is around \$ 1000.

7.3 LIABILITY AND ACCIDENT INSURANCE

We recommend that the parents contact their insurance company to verify if they are covered in the case that their child commit a misdeed or a misdemeanour during their stay and in the case of an accident.

8 PERSONAL EXPENSES

It is suggested that each student has sufficient spending money to avoid borrowing from friends or running short. Depending on personal needs, this amount could vary between \$ 75 CAD and \$ 100 CAD per week. We also recommend bringing a debit card instead of cash. No bank transfers with the bank of the Collège will be possible. There are ATM machines on the campus.

EXTRA COSTS LIST (Canadian dollars)	
One-way airport transfer arrival and departure There are two options depending on the availability of the service A) College's shuttle bus B) By taxi (can be shared with 2 or 3 students)*	 \$ 15 \$ 34,25
Gym (5 week access)*	\$ 65
Swimming pool (price for each visit)*	\$ 5
Public transportation (July monthly pass, student fare) *	\$ 65
Laundromat Bed linen is changed every week. The student is responsible for bringing towels and cleaning his/her own clothes. *	\$ 1.75 each time
Room deposit (payable upon arrival; refundable if no damage to the room)	\$ 60
Optional activities/excursions (payable online, non-refundable, non- exchangeable)	Depending of the options chosen
Musical festival « Festival d'été » pass*	\$ 100

*Services not organized directly by the College Saint-Charles-Garnier. The prices are approximate and are subject to change.

Any damage caused to University Laval's facilities or loss of a key must be paid by the student at the University's office.

ARRIVAL AND DEPARTURE

At the beginning of June, students will receive an e-mail with directions to the campus and all necessary information. Please note that **we will welcome all the students at the Pavillon Lemieux at Université Laval residence.**

Students must NOT go to Collège Saint-Charles-Garnier.

Arrival: July 1st, 2018

Departure: August 3rd, 2018

ARRIVAL BY PLANE

Jean Lesage international airport (Quebec City): On July 1st the Collège will operate a shuttle bus from 9am to 8pm from the airport to the campus for \$ 15 CAD. It is also possible to take a taxi for about \$ 35 (fixed price). Monitors wearing a Saint-Charles-Garnier t-shirt, will be there to lead the students either to a taxi or to the shuttle bus.

Pierre-Elliott-Trudeau Aéroport international (Montreal): We do not organize any transfer from Montreal's airport.

It is the student's responsibility to get to Quebec City. The distance between both cities is 275 km and the bus ride can take up to 4 hours.

ARRIVAL BY BUS OR BY TRAIN

Buses and trains will get students to Sainte-Foy station. We do not offer any shuttle service from the bus and train station. It is the student's responsibility to get to the campus. A taxi costs about \$ 20.

ARRIVAL BY CAR

Those arriving by car can go directly to the campus, at the Lemieux pavilion.

DEPARTURE

On August 3rd, we will offer a shuttle bus for the airport in the morning (schedule will be confirmed in July).

Room check out has to be done by 10 am on August 3rd. Please note that students can stay on campus, but they will not be under the College responsibility.

9 EXTRA NIGHTS

Students have the possibility to stay on campus for an extra night before and after the official dates of the program. The cost per extra night is \$ 120 (room and supervision) paid online by credit card only. The reservation and payment must be made by June 1st. **If you decide to book an extra night please contact us before this date.**

- Extra night before: check in June 30th
- Extra night after: check out August 4th by **10 am**

Collège Saint-Charles-Garnier will not be responsible for students arriving before June 30th as well as for those leaving after August 4th. For security purposes, supervision is required by Université Laval authorities. The fees for supervision are per night and per person. Rules and curfew apply upon arrival until departure. No meals or activities are included.

CODE OF CONDUCT FOR THE PARTICIPANTS

“En français à Québec !”

Given that personal dignity and respect for others are at the basis of the values favored by the *Collège*;

Given that the rights of the participants are inseparable from the rights of others and of common property;

Given that the program provides a privileged educational environment which encourages and promotes personal growth and achievement;

Given that the main objective of the program is to favor the learning of French as a foreign language;

Given that the program wishes to encourage intercultural communication;

Given that the residences must provide and ensure a safe, healthy and enjoyable environment favoring rest.

Participants are committed to respect the following rules applying to the Code of Conduct:

1. French is the only language to be used by everyone (participants, animators, teachers, members of the administration), at all times.
2. The participants must communicate solely in French.
3. In residence, the participants must:
 - a. respect everyone’s right to peace and quiet;
 - b. respect the program evening curfew;
 - c. express themselves properly and correctly with all participants and members and avoid any comparisons or unpleasant remarks;
 - d. for the entire stay, not leave the campus, alone or with others, overnight including weekends;
 - e. participate in the life of the residence;
 - f. respect gender segregation on every floor;
 - g. not invite visitors to the residence nor to their room.
4. The participants are committed to attending and to actively participating in all classes as well as in the extracurricular activities.
5. The participants are committed to understanding and to respecting the rules and regulations transmitted by all the members of the program or any other member in authority.
6. At all times, the participants must have a respectful attitude and behavior towards themselves and towards others.
7. The participants are committed to adopting a good behavior to ensure their health, their security or their physical integrity as well as that of others.
8. The participants are committed to respecting the provincial and municipal laws related to the use and consumption of cigarettes.

9. The participants are committed to not possessing, consuming or dealing drugs or alcohol.
 - If a participant does not respect this rule, he will be asked to leave the program and return to his place of residence; in such a case, the participant will take the next flight or train to his place of residence and assume the costs. Furthermore, any other costs involved for the application of this measure (long distance calls, any transportation costs for members of the program, etc.) will be assumed by the participant.
10. The participants are not permitted to possess knives, explosives (i.e. fireworks or firecrackers, etc.) or dangerous materials.
11. The participants are responsible for any damage caused in the residence (furniture, equipment, and other material at his disposal). The participants will have to settle all expenses related to repairs or replacement.
12. The participants will adopt and maintain a positive and respectful attitude towards everyone.
13. It is the participant's responsibility to apply for a visa. The College cannot be held responsible for the non-delivery of a visa.
14. At any time and for any reason, in case of expulsion of the program, the policy of no refund will apply and the student will not receive a certificate of participation. The director's decision is final.
15. The participant must carefully read the Information Kit and accept the conditions stated in it in order to be accepted in the program.

2018 SCHEDULE

	Monday 02/07	Tuesday 03/07	Wednesday 04/07	Thursday 05/07	Friday 06/07	Saturday 07/07
Sunday July 1st Arrival day	9:30am – 12pm <u>Assembly</u> 1:30pm – 5pm <u>French class</u> 6pm – 8pm <u>Jumelage - Rentrée</u>	<u>French class</u> 2pm – 3:30pm <u>Workshop A</u>	<u>French class</u> 2pm – 4pm <u>Workshop B</u> 6pm – 9pm Ceramic painting (\$)	<u>French class</u> 2pm – 5pm <u>Workshop Explore</u>	<u>French class</u> 2pm – 5pm Hebertism (\$) Or Aquarium (\$)	8am – 5pm Water park (\$) 8am - 1pm Rafting (\$)
Sunday 08/07	Monday 09/07	Tuesday 10/07	Wednesday 11/07	Thursday 12/07	Friday 13/07	Saturday 14/07
9am – 3pm Île d'Orléans (\$) 8am – 5pm Île-aux-Coudres (\$) 10am – 12pm Bike tour (\$)	8:30am - <u>Assembly</u> 9am - <u>French class</u> 1:30pm- <u>educ. Outing</u> 7pm – 9pm <u>Monitors' show</u>	<u>French class</u> 2pm – 3:30pm <u>Workshop A</u> 7pm: Auction	<u>French class</u> 2pm – 3:30pm <u>Workshop A**</u> 6pm – 9pm Museum (\$) or Trampolines (\$)	<u>French class</u> 2pm – 4pm <u>Workshop B</u> 8pm – 10pm <u>Bal masqué/movie</u>	<u>French class</u> 2pm – 5pm <u>Workshop Explore</u> 6:30pm – 9:30pm Tagball (\$)	9am – 4pm Beach day (\$) 8am – 10pm MTL Sports (\$)
Sunday 15/07	Monday 16/07	Tuesday 17/07	Wednesday 18/07	Thursday 19/07	Friday 20/07	Saturday 21/07
8am – 8pm Granby Zoo (\$) 8am – 1pm Rafting (\$)	8am – <u>Assembly</u> <u>French class</u> 1:30pm- <u>educ. Outing</u> 7pm-9pm: film	<u>French class</u> 2pm – 3:30pm <u>Workshop A</u> 7pm: Auction	<u>French class</u> 2pm – 4:30pm <u>Workshop A**</u> 6pm – 9pm Museum (\$) or Rock climbing (\$)	<u>French class</u> 2pm – 4:00pm <u>Workshop B</u> 8pm – 10pm <u>Disco hallow/movie</u>	<u>French class</u> 2pm – 5pm <u>Workshop Explore</u> 7:30pm – 10pm Ghost Tour (\$) 6:30pm-8pm Escape game (\$)	9am –1pm Hebertism (\$) 7am – 8pm Montreal Museums (\$) 7am – 8pm Old Montreal (\$)
Sunday 22/07	Monday 23/07	Tuesday 24/07	Wednesday 25/07	Thursday 26/07	Friday 27/07	Saturday 28/07
8am-9pm La Ronde (\$)	<u>French class</u> 1:30pm – 5pm <u>Assembly & lipdub</u>	<u>French class</u> 2pm – 3:30pm <u>Workshop A</u> 7pm: Auction	<u>French class</u> 2pm – 3:30pm <u>Workshop A**</u> 7:30pm – 9:30pm <u>Talent Show</u>	<u>French class</u> 2pm – 4:00pm <u>Workshop B</u> 8pm – 10pm <u>Disco QC intl/movie</u>	<u>French class</u> 2pm – 5pm <u>Workshop Explore</u> 6pm to Saturday Camping (\$)	10am – 10pm Whale watching (\$) 9am – 2pm Ste-Anne Canyon (\$) 1pm: arrival from camping
Sunday 29/07	Monday 30/07	Tuesday 31/07	Wednesday 01/08	Thursday 02/08	Friday 03/08	
8am – 8pm Montreal Shopping (\$) 8am-8pm Grosse- île (\$) 2pm – 6pm River tubing (\$)	<u>French class</u> 1:30pm – 5pm <u>Assembly & Kermesse</u>	<u>French class</u> 2pm – 3:30pm <u>Workshop A</u> 5pm: bike ride (\$)	<u>French class</u> 2pm – 5pm <u>Workshop Explore**</u> 7pm: Auction	<u>Final exam</u> Free time 4:30pm – 1am <u>Gala</u>	Departure Check-out: 10am	

*Underlined elements are mandatory.

**Please note that a room inspection will take place after the workshops on the following dates: July 11th, 18th and 25th and August 1st.

This schedule is subject to change.

(\$) Optional excursions and activities must be selected and paid upon online application. No registration will be possible upon arrival.

***French course :**

Week	Monday All students	Tuesday to Friday Fleur de lys	Tuesday to Friday Feuille d'érable
1	1:30 PM -5 PM	9 AM – 12:30 PM	8:30 AM – 12 PM
2	9 AM – 12:30 PM		
3	9 AM – 12:30 PM		
4	8:30 AM – 12 PM		
5	8:30 AM – 12 PM	8:30 AM – 12 PM	



Group **Feuille d'érable**: De Koninck et De Sève buildings



Group **Fleur de lys**: Félix-Antoine Savard and Desjardins buildings